



**Licking Valley Local School District  
1379 Licking Valley Road NE  
Newark, OH 43055**

**Job Posting:** 2024-2025 School Year

**Position:** Teacher Aide- 6<sup>th</sup> Grade, Middle School

**Reports to:** Building Principal or Asst. Principal

**Primary Contact:** Nate Whisner

**Starting Date:** August 2024

**Email:** [whisnern@lickingvalley.k12.oh.us](mailto:whisnern@lickingvalley.k12.oh.us)

**Application Deadline:** Until Filled

### **Summary:**

Assists teachers with curriculum planning, supervision, and teaching of children in a classroom setting; assists in presenting and reinforcing learning concepts.

### **Qualifications:**

- High school diploma or GED; at least 1 year of experience directly related to the duties and responsibilities specified.
- Completed degree(s) from an accredited institution that are above the minimum education requirement may be substituted for experience on a year for year basis.

### **Duties and Responsibilities**

1. Comply with the Operating Standards for Ohio's Schools Serving Children with Disabilities
2. support to the teacher to ensure a safe and stimulating educational environment.
3. Assists the teacher in planning and preparation for daily activities; aids instructional efforts of the teacher.
4. Assists the teacher in preparing lesson outlines, plans, and curricula in assigned areas.
5. Plans, prepares, and develops various teaching aids for use in classroom, including activity sheets, drawings, and similar handouts.
6. Presents subject matter to children, under the guidance of a teacher, utilizing a variety of methods.
7. Assists children, individually or in groups, with lesson assignments to present or reinforce learning concepts.
8. May lead, guide, and train staff/student employees, interns, and/or volunteers performing related work.
9. Foster an inclusive classroom climate conducive to learning that is consistent with both the District and Schools mission and goals
10. Utilize instructional and behavioral management systems that increase student learning
11. Knowledge of current educational issues and best practices
12. Communicate effectively within the educational community and with parents on a regular basis
13. Meet professional responsibilities and adhere to policies and procedures outlined in the employee handbook
14. Develop and maintaining effective relationships with students, co-workers, parents, administrators, and the general public
15. Follow confidentiality procedures regarding students, parents/guardians, and fellow staff members
16. Adhere to established federal, state, District and Board laws, policies, rules, and regulations

**The position is effective for the 2024-2025 school year. Interested candidates should e-mail a letter of interest and resume to Nate Whisner at [whisnern@lickingvalley.k12.oh.us](mailto:whisnern@lickingvalley.k12.oh.us).**